



# THE BISHOPS' BLUE COAT CE HIGH SCHOOL

## CLEANER

**£12.01 per hour (Grade 2)**  
**15 hours per week/3 days per week**

**Required ASAP**

We are seeking to appoint a hardworking and enthusiastic individual to join our friendly and committed cleaning team. The successful candidate will be required to undertake responsibilities such as vacuuming, mopping, sweeping, buffing, washing, emptying of litter bins, polishing and dusting of designated areas (which will include toilets) and fixtures and fittings using, where appropriate, powered equipment.

This position offers a fifteen hour contract, with some opportunity for overtime, offering an excellent work/life balance as well as the option to join the local government pension scheme.

The Bishops' Blue Coat CE High School is a high achieving and forward thinking school, which is oversubscribed and enjoys an excellent reputation. We are committed to ensuring excellent learning and teaching in a caring environment. You will find the school a rewarding and friendly place to work with good relationships between staff and students. We have a strong commitment to the professional development of all our staff.

If you would be interested in joining us please download an application form from our website [www.bishopschester.co.uk/careers-vacancies/](http://www.bishopschester.co.uk/careers-vacancies/)

If you have any questions regarding this vacancy please email [vacancies@bishopschester.co.uk](mailto:vacancies@bishopschester.co.uk) or phone our Facilities Health & Safety Manager Mr Preston on 01244 313806

**Please note that we reserve the right to close this vacancy early should we receive applications from a substantial number of suitably qualified candidates, therefore we recommend submitting an application as soon as possible.**

The Bishops' Blue Coat CE High School is committed to all aspects of Safeguarding

**September 2024**



## **The Bishops' Blue Coat CE High School**

### **Cleaner**

**Commencing:** ASAP

**Job Type:** Permanent Contract

**Hours Per Week:** 15 hours per week

We are seeking to appoint two hardworking and committed individuals to undertake the cleaning of designated areas to a high standard throughout the school, during term time. Both vacancies could be fulfilled by one person working a split shift. Please indicate which vacancy you are applying for in your application.

You would be joining our team of cleaners working under the supervision of the Facilities, Health and Safety Manager. Experience is welcome, but not necessary, as training will be provided.

If successful, all pre-employment checks including an Enhanced Disclosure and Barring Service check (DBS) will be carried out by school.

#### **MAIN RESPONSIBILITIES**

Vacuuming, mopping, sweeping, buffing, washing, emptying of litter bins, polishing and dusting of designated areas (which will include toilets and/or shower areas) and fixtures and fittings using, where appropriate, powered equipment.

Notwithstanding the detail in this job description, in accordance with the school's flexibility policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the main responsibilities of the job.

#### **OCCASIONAL TASKS**

- Cleaning of carpets.
- Scrubbing of floors.
- Cleaning up broken glass.
- Deep clean.
- Window cleaning.

## PERSON SPECIFICATION

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• A good standard of general education.</li> </ul>	<ul style="list-style-type: none"> <li>• NVQ Cleaning Qualification.</li> <li>• First Aid Certificate.</li> <li>• Basic Health &amp; Hygiene Certificate.</li> <li>• COSHH Certificate.</li> <li>• Manual Handling Certificate.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Basic knowledge of cleaning products.</li> </ul>	<ul style="list-style-type: none"> <li>• Working in a school environment.</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>• Good team worker.</li> <li>• Flexibility.</li> <li>• Able to work on own initiative.</li> <li>• Good organisational skills.</li> </ul>	<ul style="list-style-type: none"> <li>• Operation of cleaning equipment.</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Reliable and trustworthy.</li> <li>• Enthusiastic personality.</li> <li>• Sense of humour.</li> <li>• Self-motivated and proactive.</li> <li>• Able to work on own initiative.</li> <li>• Punctual time keeping.</li> <li>• High standards of work.</li> <li>• Good verbal communication.</li> <li>• Customer care skills.</li> </ul>	