



## 16-19 BURSARY FUND - APPLICATION FORM 2023-24

(To be returned by 13.09.23)

**Before completing, please ensure you have read our Bursary Policy Letter.**

<b>PART 1A – STUDENT DETAILS</b>	
Forename & Surname	
Middle Name(s)	
Date of Birth Age on 31 <sup>st</sup> August 2023	
Home Address	
Postcode	
Telephone	
Email Address	
Bank Name:	
Account Name	
Student Bank Account Sort Code	
Student Bank Account Number	
School Year/Tutor Group	

<b>PART 1B – PRIMARY PARENT DETAILS</b>	
Forename	
Middle Name(s)	
Surname/Family Name	
Relationship	
Home Address	
Postcode	
Telephone	
Email Address	

<b>PART 2 – TYPE OF FUNDING REQUESTED</b>
I wish to apply for the following in 2023-24 (criteria for each bursary is outlined in our Bursary Policy Letter)
<input type="checkbox"/> 16-19 Bursary: Vulnerable Student Bursary (please complete Part 3) <input type="checkbox"/> 16-19 Bursary: Discretionary Student Bursary (please complete Part 4)

<b>PART 3 – AUTOMATIC ENTITLEMENT</b>
Please tick the appropriate box:
<input type="checkbox"/> I am aged 16/19 and in receipt of Income Support, or Universal Credit in my own right. <input type="checkbox"/> I am looked after by the local authority. <input type="checkbox"/> I am a Care Leaver. <input type="checkbox"/> I am a disabled student in receipt of Employment Support Allowance and Disability Living Allowance. <input type="checkbox"/> I am in receipt of Employment and Support Allowance in my own right.

<b>Please supply a photocopy of a letter from the appropriate agency confirming your circumstances.</b>			
<b>PART 4 – DISCRETIONARY AWARDS</b>			
Please complete the table below with all details of any responsible adults who contribute financially to your household i.e., Mum and Dad. This will allow us to make a full assessment of the total household income. Proof of income <b>MUST</b> be provided in all cases. This may be a copy of the last P60, proof of self-employment income and/or a letter from the appropriate agency confirming the level of benefits received. PLEASE ONLY SEND IN PHOTOCOPIES OF DOCUMENTARY EVIDENCE AS WE HAVE TO RETAIN THEM FOR OUR RECORDS.			
Name	Relationship to you	Income per year	Any benefits being claimed (if applicable)
		The total amount of household income (per year) is £ _____	

<b>PART 5 – OTHER INFORMATION</b>	
<input type="checkbox"/> I am in Year 12/13 and receive Free School Meals	
How do you travel to and from school?	<input type="checkbox"/> Walk <input type="checkbox"/> Get a lift from parent/carers <input type="checkbox"/> Public Bus <input type="checkbox"/> School organised transport – If yes where from: <input type="checkbox"/> Bike <input type="checkbox"/> Train <input type="checkbox"/> Other – if other, please specify:

<b>PART 6 - DECLARATION</b>	
I certify that the information given above is correct and understand that the school has the right to reclaim any funds if I am found to have provided incorrect information or do not complete my course.	
<b>I understand that there are standards of full attendance in all sixth form activities, conduct and achievement and that the school may stop future payments if I fail to meet the standard required.</b>	
I confirm that I have a legal right of residency in the UK:	
Signature of student:	
Signature of parent: (if student is living at home)	
Date:	

**Please complete and return this form with photocopies of your supporting documentation to Miss. S Youdale, Bishops’ High School Sixth Form Office by the deadline of 13/09/23. Applications received without supporting evidence will not be considered. We will accept applications after this date, but this is dependent on funding available.**