September 2019

**16-19 BURSARY FUND - APPLICATION FORM 2019/20**

**(To be returned by 13/09/2019)**

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| **PART 1A – STUDENT DETAILS** |  |
| Forename & Surname |  |
| Middle Name(s) |  |
| Date of Birth  Age on 31st August 2019 |  |
| Home Address |  |
| Postcode |  |
| Telephone |  |
| Email Address |  |
| Bank: |  |
| Account Name |  |
| Bank Account Sort Code |  |
| Bank Account Number |  |
| School Year/Tutor Group |  |

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| **PART 1B – PARENT DETAILS** |  |
| Forename |  |
| Middle Name(s) |  |
| Surname/Family Name |  |
| Relationship |  |
| Home Address |  |
| Postcode |  |
| Telephone |  |
| Email Address |  |

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| **PART 2 – TYPE OF FUNDING REQUESTED** |
| I wish to apply for the following in 2019/20  🞏 16-19 Bursary: An automatic award of £1200 (please complete Part 3)  🞏 16-19 Bursary: A discretionary award (please complete Part 4) |

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| **PART 3 – AUTOMATIC ENTITLEMENT** |
| Please tick the appropriate box:   * I am aged 16/19 and In receipt of Income Support, or Universal Credit in my own right   🞏 I am looked after by the local authority.  🞏 I am a Care Leaver  🞏 I am a disabled student in receipt of Employment Support Allowance and Disability Living Allowance.  🞏 I am In receipt of Employment and Support Allowance in my own right  Please supply a letter from the appropriate agency confirming your circumstances. |

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| **PART 4 – DISCRETIONARY AWARDS** | | | | |
| Please complete the table below, so an assessment can be made of total household income.  Proof of income ***MUST*** be provided in all cases. This may be a copy of the last P60, proof of self-employment income or a letter from the appropriate agency confirming the level of benefits received. | | | | |
| Name | Relationship to you | Age (if under 16) | Income per year | Name of benefit being claimed (if applicable) |
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|  | The total amount of household income (per year) is £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
|  | Please supply details of what you are seeking the funding/bursary for (this must be completed) : | | | |

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| **PART 5 – OTHER INFORMATION** |
| 🞏 I am in Year 12/13 and received Free School Meals in Year 11. |

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| **PART 6 - DECLARATION** | |
| I certify that the information given above is correct and understand that the school has the right to reclaim any funds if I am found to have provided incorrect information or do not complete my course.  **I understand that there are standards of full attendance in all sixth form activities, conduct and achievement and that the school may stop future payments if I fail to meet the standard required.**  I confirm that I have a legal right of residency in the UK: | |
| Signature of student: |  |
| Signature of parent:  (if student is living at home) |  |
| Date: |  |

**Please complete and return this form with your supporting documentation to Mrs. S Garner, Bishops’ High School Sixth Form Office by the deadline of 13/09/19. Applications received without supporting evidence will not be considered. We will accept applications after this date but you may miss the first instalment.**